

Package Prices

Services	Monthly inc. Discount*	Quarterly + extra 5% discount	6 monthly + extra 10% discount	Annually + extra 15% discount
London Telephone, Fax & Address	£72.50	£206.63	£391.50	£739.50
London Telephone & Address	£67.50	£192.38	£364.50	£688.50

Office Address only

	Payable		
Address at 78 York Street, W1: £25.00 p/m including discount*	Quarterly: £75.00	6 monthly: £140.00	Annually: £270.00

Telephone Answering Service only

	Monthly	Short Term/Account Admin Fee*
Live call answering 8am-7pm and a dedicated London number.	£32.50 monthly	£60.00

*What's This? This set up & admin fee is refunded after 6 months in recognition of your term of custom at 78.

Account Setup Fee

Initial fee: Number provision, scripting, training.	£60.00
Non-geographical 08.. number connection	£15.00

Call Handling

Message taking inc. delivery by email or sms	95p
Call transfer, per call	55p
Call charges incurred at	BT Standard Rates
Filtering of unsolicited sales calls at	no charge

Misc Charges-in addition to above rates

0800/0845 number rental	£5.00 p/m
UK Landline number (outside London)	£5.00 p/m
Mail forwarding	£1.50 Per bundle + postage
Directory Enquiry Registration	£50.00
Parcel Service	£5.00 per week

24 Hour Live Answering

Initial fee: DDI provision, scripting, training	£120.00
Reception services & Account Management	£75.00

Service retainer/refundable deposit

With Direct Debit agreement:	deposit waived
With standing order/credit card authorisation:	£100.00
Without automated monthly payment method:	£150.00

VLOP

The current discounted rate for a full package of the address along with your own Central London telephone and fax numbers is £72.50 + VAT & usage per month.